



福建中學(小西灣)

FUKIEN SECONDARY SCHOOL

(SIU SAI WAN)

中國香港小西灣富怡道二號

No.2, Fu Yee Road, Siu Sai Wan, Hong Kong, China

電話 Tel: (852)-2566-9223

傳真 Fax: (852)-2566-9020

電郵 e-mail: email@fss.edu.hk

網頁 Web page: http://www.fss.edu.hk

School Ref. No. T21/2023-2024

5th July 2024

Dear Sir/ Madam,

INVITATION TO TENDER FOR THE SUPPLY OF

Grand Piano Purchase

1. You are invited to tender for the supply of services as specified in Annex I. If you are not prepared to accept a partial order, please state this clearly on the Tender Schedule.
2. Your tender including (i) Tender Schedule in duplicate; (ii) Tender Form for Services in duplicate; (iii) Declaration of Interest in duplicate and/or (iv) other relevant information should be sealed in an envelope on which you should clearly mark (Tenderer shall not indicate/disclose the identity on the envelope, otherwise the tender documents shall not be considered.):

Tender for Grand Piano Purchase

The envelope should be addressed to 2 Fu Yee Road, Siu Sai Wan, Hong Kong and arrive not later than **12:30 PM on July 26, 2024**. Late tenders will not be accepted. Your tender will remain open for 90 days from the "Closing Date", and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of the tender form is completed, the tender will not be considered.

3. If you are unable or do not wish to tender, it would be appreciated if you return the tender form with reason to the above address at your earliest convenience.
4. Tenders will be accepted on an overall basis, "the lowest bidder wins" was not the only or major selection criterion in the tendering process. Teaching contents, materials and tutor experiences listed on the Tender are also in consideration. If there are any enquiries, please contact Miss CHENG Yung Ting, Mandy at 2566-9223.

Yours faithfully,



Ms. LO Man-wa

The Principal

Tender Form for Services (to be completed in duplicate)

TENDER FORM FOR THE SUPPLY OF GRAND PIANO PURCHASE

Name of School:	<u>Fukien Secondary School (Siu Sai Wan)</u>
Address of School:	<u>2 Fu Yee Road, Siu Sai Wan, Hong Kong</u>
School Ref. No.:	<u>T21/2023-2024</u>
Tender Closing Date and Time:	<u>5th July 2024, 12:30PM</u>

PART I

The undersigned hereby offers to undertake the service as described in the tender schedule within the period of time as specified therein from the date of a firm order placed by the school at the price or prices quoted in the tender schedule including labour, materials, all other charges and in accordance with the details provided by the school. In so doing, the undersigned acknowledges that all items not otherwise specified shall be provided in accordance with such details; tenders shall REMAIN OPEN FOR 90 DAYS after the Closing Date; and the school is not bound to accept the lowest or any tender and reserves the right to accept all or any part of any tender within the period during which the tenders remain open. The undersigned also warrants that his Company's Business Registration and Employees' Compensation Insurance Policy are currently in force and that the service which his Company offers to undertake will not cause any damage to the school's premises.

PART IIRECONFIRMATION OF TENDER VALIDITY

With reference to Part I of this tender document, it is reconfirmed that the validity of tender offered by this company remains open for 90 days from _____.

The undersigned also agrees to accept the fact that once the validity of tender is reconfirmed, the pre-printed clause specified in the Company's tender forms in regard to this nature shall NOT apply.

PART III

The contractor as well as its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, IMC members, or any parent or student representative in any committee responsible for considering any matters in relation to this tender. Any such offer by the contractor or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The school may also cancel the contract awarded and hold the contractor liable for any loss or damage the school may sustain.

PART IV

To ensure quality of services, the contractor is not allowed to sub-contracting service/procurement to a third party.

- The contractor shall not sub-contract, assign or otherwise transfer or dispose of the contract or any part thereof or any rights and obligations without the prior written consent of the IMC.
- The contractor shall not, without the prior written consent of the IMC, enter into any sub-contract with any person for the performance of any part of the contract. If the contractor considers it necessary to sub-contract the work/services, the contractor shall submit the proposed sub-contract to the IMC for approval. The IMC reserve the right to grant permission for sub-contracting and determine the terms and conditions of the sub-contract.
- The contractor shall remain fully liable and shall not be relieved from any of its relevant obligations by entering into any sub-contract for the performance of any part of the contract and the contractor shall be responsible for the acts, defaults or neglect of any sub-contractor, its employees and agents.

PART V

Notwithstanding anything to the contrary in the Tender Documents, the school reserves the right to disqualify a Tenderer on the grounds that the Tenderer has engaged, is engaging, or is reasonably believed to have engaged or be engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or otherwise the exclusion is necessary in the interest of national security, or is necessary to protect the public interest of Hong Kong, public morals, public order or public safety.

Date: _____

Name (in block letters): _____

Signature : _____ in the capacity of _____ (state official position e.g. Director, Manager, Secretary)

Duly authorised to sign tenders for and on behalf of :

_____ whose registered office is situated at _____, Hong Kong.

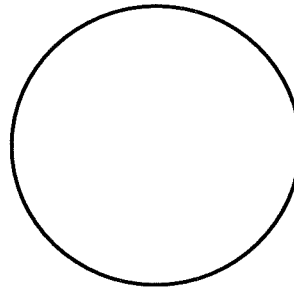
Telephone No. : _____ Fax No. : _____

Tender Schedule
(to be completed in duplicate)

Column 2 & 3 to be completed by supplier

Item. No	(1) Description/ Specification			(2) Provide (Y/N)	(3) Remark
1	Cabinet	Color	Polished Ebony		
		Finish	Polished		
2	Size/Weight				
2.1	Dimensions	Width	146cm(57")		
2.2		Height	99cm(39")		
2.3		Depth	151cm(5')		
2.4	Weight	Weight	261kg(574lbs)		
3	Control Interface				
3.1	Keyboard	Number of Keys	88		
3.2		Key Surfaces - White	Acrylic resin		
3.3		Key Surfaces - Black	Phenolic resin		
3.4	Pedal	Type	Sostenuto		
4	Cabinet				
4.1	Lid	Prop Positions	2		
4.2		Prop Safety Stop	No		
4.3		Edge	Square		
4.4	Key Cover	Lid/Fallboard Locks	No		
4.5		Soft-Close Fallboard	Yes		
5	Place of Production		Indonesia		
♦ The product must be new and has not been used before or after the purchase, second-handed or display product will not be accepted. ♦ The total amount of the product shall include one year maintenance and one year tuning service. ♦ The amount shall also include delivery fee, including deliver it to the specific location, lift is provided to assist.				Total Amount (HKD)	

We/I understand that if we/I fail to supply the services or products as offered in our/my tender upon accepting school's order, we are/I am prepared to pay the price difference to the school if such services are obtained from elsewhere.



Company Chop

Name of Supplier:

Name and Signature of Person Authorized to Sign Tender

Name (In BLOCK LETTERS):

Signature:

Date:

Fukien Secondary School (Siu Sai Wan)**Grand Piano Requirement Detail****Review Mechanism**

Review Item	Proportion (%)
Material	60%
Price	40%
Total	100%

Declaration of Interest
(to be completed in duplicate)

1. Do you have any business interest* with the staff in Fukien Secondary School (Siu Sai Wan)? Yes/No#
If yes, please specify.

2. Do you have any family members or relatives** working at Fukien Secondary School (Siu Sai Wan)?
Yes/No# If yes, please specify his/her name and relationship.

Notes

* Operating any service(s)/ programme(s) relates to Fukien Secondary School (Siu Sai Wan)

** Your family members or relatives include:

- (a) Married couple
- (b) Father/ mother
- (c) Married couple's father/ mother
- (d) Brother(s) or sister(s) and their married couple
- (e) Son(s)/ daughter(s) and their married couple

Applicant Signature: _____ Applicant Name: _____ Date: _____

delete the incorrect one