

Admission Guidelines for Transfer Students 2025

Applications for transfer admission to all grades (except Secondary 6) are accepted throughout the academic year, subject to the availability of remaining places.

Important Notes for Applicants

- (1) Applications are accepted year-round.
- (2) Application Fee: Free of charge.
- (3) Application Letter: Applicants must submit a letter of application written in Chinese or English, including a Self-introduction and a brief explanation of the reason for transferring.
- (4) Application Frequency: Each applicant may submit one application per academic year. Unsuccessful applicants may reapply in the following academic year.
- (5) Application Form can be downloaded via: [our website](#) or collected in person from the School General Office.
- (6) The completed application form must be submitted along with the application letter and the following information:
 - I) Copy of Hong Kong Identity Card.
 - II) Academic transcripts for the past two full academic years.
 - III) Copies of additional certificates or awards (if applicable).

Applicants may choose to submit the above documents by mail or in person during school office hours. All personal information will be used solely for admission purposes and will not be returned to the applicant, regardless of the outcome of the application.

- (7) Eligible applicants with available places will be invited **via phone** within 7 working days to attend written examinations (Chinese, English, Mathematics) and an Interview. Applicants not contacted within two weeks after submitting the application, it may assume their application is unsuccessful.

For further inquiries, please contact Ms. Lam or Ms. Yang at 2566 9223.

School General Office Working Hours:

Monday to Friday: 9:00 AM – 5:00 PM

Saturday: 9:00 AM – 12:00 PM

Closed on Sundays and public holidays.