

Admission Guidelines for Transfer Students (Secondary 2 to Secondary 5) 2025

Applications for transfer admission to all grades (except Secondary 6) are accepted throughout the academic year, subject to the availability of remaining places.

Important Notes for Applicants

- (1) Application Period: **Now until 15 July 2025.**
- (2) Application Fee: Free of charge.
- (3) Application Letter: Applicants must submit a letter of application written in Chinese or English, including a Self-introduction and a brief explanation of the reason for transferring.
- (4) Application Frequency: Each applicant may submit one application per academic year. Unsuccessful applicants may reapply in the following academic year.
- (5) Application Form can be downloaded via: our school website or collected in person from the School General Office.
- (6) The completed application form must be submitted along with the application letter and the following information:
 - I) Copy of Hong Kong Identity Card.
 - II) Academic transcripts for the past two full academic years.
 - III) Copies of additional certificates or awards (if applicable).

Applicants may choose to submit the above documents by mail or in person during school office hours. All personal information will be used solely for admission purposes and will not be returned to the applicant, regardless of the outcome of the application.

- (7) Eligible applicants with available places will be invited **via phone** within one week to attend written examinations (Chinese, English, Mathematics) and an Interview. Applicants not contacted by **18 July 2025** may assume their application is unsuccessful.

For further inquiries, please contact Ms. Lam or Ms. Yang at 2566 9223.

School General Office Working Hours:

Monday to Friday: 9:00 AM – 5:00 PM

Saturday: 9:00 AM – 12:00 PM

Closed on Sundays and public holidays.



Fukien Secondary School (Siu Sai Wan)

Admission Application Form

'Please complete in BLOCK LETTERS.'

Date of Application : _____ (YYYY/MM/DD)

Personal Information				Photo	
[Chinese and English names must match the Hong Kong Identity Card]					
Chinese Name (Block Letters)		English Name (UPPERCASE):			
_____		_____			
Date of Birth (DD/MM/YY): ____/____/____	Age _____	Gender <u>Male / Female</u>	Hong Kong ID Card Number _____		
Place of Birth _____	Hometown _____ Province _____ County / City		Date of Arrival in Hong Kong (if applicable) ____/____/____	Place of Origin (if applicable) _____	
Address [Floor numbers should follow elevator labels (F)]: _____ _____					
Hong Kong Contact Number (Mandatory) _____	Other Contact Number _____		Education Bureau Student Record Card (if applicable) _____		
Educational Background and Academic Performance					
Period of Study _____ to _____ (MM/YY) _____ to _____ (MM/YY)	School Name _____ _____		Grade Level _____ to _____ _____ to _____	Location _____ _____	
Most Recent Semester Grades Chinese _____ English _____ Mathematics _____					
Intended Grade to Apply For Secondary School Form _____ <input type="checkbox"/> First Term <input type="checkbox"/> Second Term					
Parent/Guardian Information					
Name	Relationship	Occupation	Employer	Contact Number	Residing in Hong Kong?
1. _____	_____	_____	_____	_____	Yes / No
2. _____	_____	_____	_____	_____	Yes / No
Referrer (if applicable) _____ Relationship _____					

[For School Use Only] Admission Test Scores : Chinese ____/____ Mathematics ____/____ English ____/____

Test Date : ____/____/____ (YYYY/MM/DD)

Admission Decision: ☐ Accepted ☐ Rejected Class Assigned: _____ Academic Director's Signature: _____

Date: ____/____/____ (YYYY/MM/DD)

☐ Parent Contact Date: ____/____/____ (YYYY/MM/DD) Details: _____ Staff Signature: _____

☐ Registration Date: ____/____/____ (YYYY/MM/DD) Registration Officer's Signature: _____

☐ Transfer Student Record Updated Date: _____ Staff Signature: _____

Activity Declaration (Past Three Years)

Student's Chinese Name : _____ Student's English Name : _____ Date of Declaration _____

(1) Academic ☐ No information provided

Activity	Awards / Qualifications Obtained	Issuing Authority	Year
1.			
2.			
3.			

(2) Arts ☐ No information provided

Activity	Awards / Qualifications Obtained	Issuing Authority	Year
1.			
2.			
Instrument:			

(3) Sports ☐ No information provided

Activity	Awards / Qualifications Obtained	Issuing Authority	Year
1.			
2.			
3.			

(4) Service ☐ No information provided

Activity	Awards / Qualifications Obtained	Issuing Authority	Year
1.			
2.			
Uniformed Group:			

Siblings Currently Enrolled in School

- Name [Chinese] _____ [English] _____ Gender _____ Age _____
School _____ Class _____
- Name [Chinese] _____ [English] _____ Gender _____ Age _____
School _____ Class _____

How Did You Learn About Our School? (✓ All That Apply)

- ☐ Teacher ☐ Relative/Friend ☐ Classmate ☐ Fukien Secondary School (Siu Sai Wan) Website
☐ School Open Day ☐ Newspaper (Name: _____) ☐ Other Websites ☐ Other: _____

Declaration

- I understand that the personal data provided in this form will be used solely for admission purposes.
- The information provided is true and accurate.

Parent/Guardian Signature: _____ Date: _____ (YYYY/MM/DD)

[Office Use] Received by: _____ Date: ____/____/____ (YYYY/MM/DD) <input type="checkbox"/> Data Entered into Database Responsible Staff: _____ Date: ____/____/____ (YYYY/MM/DD)	[Fill in by Academic Director] <input type="checkbox"/> Verified Signature: _____
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